



# Austin Energy Regional Science Festival 2010 ELEMENTARY DIVISION REGISTRATION INFORMATION

Registration will be available online at [www.sciencefest.austinenergy.com](http://www.sciencefest.austinenergy.com) on Tuesday, December 1, 2009.

## PROJECT CATEGORIES

### Elementary Division

Students can conduct a science project by themselves, in teams, or as part of a class, depending on their grade level.

- Grades 1 – 3 ..... Individual
  - Team (no more than 3 students)
  - Class (Due to the popularity of class projects, each class project may receive one certificate and one participation ribbon for the project as a whole.)
- Grades 4 – 6 ..... Individual
  - Team (no more than 3 students)

**If a 6th grade elementary student chooses to enter his/her project in the Junior Division rather than the Elementary Division, the project must follow Intel ISEF rules and all required Intel ISEF forms must be submitted.**

Also, please note that the project must be registered in the Junior Division rather than the Elementary Division, and the registration deadline is 5:00 p.m. on Friday, February 5, 2010. Please attend a Junior/Senior Division Teacher Orientation and request the Junior/Senior Orientation Packet for further information.

- Grade 6 ..... Individual
- Junior Division**                      Team (no more than 3 students)

## REGISTRATION FEES

**School Fee** (*on or before 5:00 p.m. on Feb. 12, 2010*).....\$35.00

<b>Division</b>	<b>Project Fee</b>	<b>Deadline</b>
Elementary Division .....	\$10.00 per project .....	On or before 5:00 p.m. on February 12, 2010
Junior Division .....	\$15.00 per project .....	On or before 5:00 p.m. on February 5, 2010

**Due to space limitations, late registration will not be permitted.**

## MAXIMUM PROJECT ENTRIES

**Elementary Division** – Based on School's Student Enrollment

Grades 1st – 6	0 – 499 Students	11 Projects Maximum per School
	500 – 699 Students	14 Projects Maximum per School
	700 – 899 Students	17 Projects Maximum per School
	900 + Students	20 Projects Maximum per School

(*If entering under*)

### Junior Division

Grade 6	Three Projects per Category	57 Projects Maximum per School
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## Austin Energy Regional Science Festival 2010 TEACHER CHECKLIST – ELEMENTARY DIVISION

**Please use this checklist to help complete the registration process for the Austin Energy Regional Science Festival successfully.**

- Attend one of the Science Festival **Teacher Orientations** (Thursday, September 17 or Wednesday, September 23) or be briefed by your school's attending teacher.
- After your school's Science Fair, print a **Media Release Form**, a copy of the rules from the "Rules for Participation", a **Student Checklist**, and an **Elementary Project Research Form** (for students grades 4–6) for each student winner who has been chosen to advance to the Regional Festival. These forms ensure that projects meet all requirements and that students clearly understand the registration process.
- Determine the method of payment your school will use. Give yourself plenty of time to process a check or PO number so you can send it along with your registration packet on **February 12, 2010**. If using payment other than check, please retain a copy of the credit card receipt or the PO number to include with your registration packet. See the School Registration Form in this packet or on our website for assistance.

**By Friday, Feb. 12, 2010 at 5:00 p.m.**

- Complete online **SCHOOL** registration at [www.sciencefest.austinenergy.com](http://www.sciencefest.austinenergy.com) and make payment.
- Ensure all students complete online **PROJECT** registration. Obtain a copy of their registration confirmation.
- Create a complete **list of all students** who are eligible to compete at the regional fair.
- Complete online registration of **VOLUNTEERS AND JUDGES** at [www.sciencefest.austinenergy.com](http://www.sciencefest.austinenergy.com). Remember to have one judge and one volunteer for every 10 school projects.
- Obtain the following from each participating student:
  - the **original** Austin Energy Media Release Form, **signed** by their parent/guardian
  - a copy of the student's project registration confirmation
  - a copy of the Elementary Project Research Form (for students grades 4–6)
- Submit a complete school packet to Austin Energy (721 Barton Springs Road, Austin, Texas 78704). The building is open 24 hours a day, 7 days a week.  
A complete school packet consists of:
  - Copy of **school** online registration confirmation
  - **Payment** or documentation of payment (copy of credit card receipt or PO number) for both the school and each student project
  - A complete **list of students** who are eligible to compete at the regional fair
  - **From each participating student:**
    - Copy of **student's** online registration confirmation
    - Original signed Austin Energy Media Release Form
    - Copy of Elementary Project Research Form (grades 4–6 only)

*(More on next page)*

**Friday, February 26, 2010**

- Check-in at Palmer Events Center\*, 900 Barton Springs Road, South Lobby, 2:00 p.m. – 7:00 p.m.
- Clear your project through Registration and Display & Safety, and set up project.

**Saturday, February 27, 2010**

- Encourage students to be at their project 15 minutes before judging. Judging begins at 8:30 a.m. for grades 4–6 and 11:00 a.m. for grades 1–3.
- If possible, attend the Awards Ceremony, 3:00 p.m. – 4:30 p.m. to celebrate your students' achievements and the accomplishments of other Central Texas students.
- Dismantle Projects, 4:30 p.m. – 5:30 p.m. **Projects not picked up by 5:30 p.m. on February 27 will be discarded.**

\* Parking will be free of charge for all participants at the Palmer Events Center Garage.



## Austin Energy Regional Science Festival 2010

# STUDENT CHECKLIST – ELEMENTARY DIVISION

**Welcome and Congratulations! Please use this checklist to help complete the registration and check-in process for the Austin Energy Regional Science Festival.**

- COMPLETE ONLINE PROJECT REGISTRATION BEFORE 5:00 P.M., FRIDAY, FEBRUARY 12, 2010.**  
Print two copies of your registration confirmation. You will keep one copy and give the other copy to your teacher. Your teacher will need to submit this by February 12 so give it to him/her before then. Register online at [www.sciencefest.austinenergy.com](http://www.sciencefest.austinenergy.com).
- Complete an Austin Energy **Media Release Form**.
- Complete an **Elementary Project Research Form** if you are in grade 4–6.
- Submit the following forms to your teacher by Friday, February 12, 2010:
  - the **original** Austin Energy Media Release Form signed
  - a copy of the **online project registration** confirmation
  - a copy of your **Elementary Project Research Form** (if you are in grade 4–6)
- Check with your teacher to be sure registration of your school has been completed by the 5:00 p.m., Friday, February 12, 2010 deadline.

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