



Austin Energy Regional Science Festival 2012

STUDENT CHECKLIST – ELEMENTARY DIVISION

Welcome and congratulations! Please use this checklist to help complete the registration and check-in process for the Austin Energy Regional Science Festival.

- COMPLETE ONLINE PROJECT REGISTRATION BEFORE 5:00 P.M., THURSDAY, FEBRUARY 9, 2012.**
Print two copies of your registration confirmation. You will keep one copy and give the other copy to your teacher.
Your teacher will need to submit this by February 9 so give it to him/her before then. Register online at www.sciencefest.austinenergy.com.
- Complete an **Austin Energy Code of Conduct/Media Release Form**.
- Complete an **Elementary Project Research Form**.
- Submit the following forms to your teacher by Thursday, February 9, 2012
 - the **original signed** Austin Energy Code of Conduct/Media Release Form
 - a copy of the **online project registration** confirmation
 - a copy of your **Elementary Project Research Form**
- Check with your teacher to be sure registration of your school has been completed by the 5:00 p.m., Thursday, February 9, 2012 deadline.

Friday, February 24, 2012

- Check-in at Palmer Events Center*, 900 Barton Springs Road, South Lobby, 2:00 p.m. – 7:00 p.m.
- Clear Registration, Display & Safety, and set-up project.

Saturday, February 25, 2012

- Please be at your project 15 minutes before judging. Judging begins at 8:30 a.m. for grades 5–6 and 11:00 a.m. for grades 3–4.
- If possible, attend the Awards Ceremony, 3:00 p.m. – 4:30 p.m. to celebrate your achievements and the accomplishments of other Central Texas students.
- Dismantle projects between 4:30 p.m. – 5:30 p.m. **Projects not picked up by 5:30 p.m. on Saturday, February 25 will be discarded.**

* Parking will be free of charge for all participants at the Palmer Events Center Garage.